

# JOCO CRUISE 2022 SHADOW CRUISE EVENT REQUESTS

Use this page to request a venue to hold a Shadow Cruise Event. Once requests are submitted, the *Shadow Master* (Bob Gorski – [bob@jococruise.com](mailto:bob@jococruise.com) (<mailto:bob@jococruise.com>)) will schedule them in appropriate venues based on event size, time, and duration.

While we will do our utmost, JoCo Cruise cannot guarantee all physical/technical requests, placement/timing/number of session requests, or (pending schedule availability) scheduling of requested Shadow Cruise events. Event scheduling is first-come, first-served. Events submitted late in the request window may not make the schedule at all.

(Since you're logged into your user account, your name and contact info will automatically be added to your submission)

## **Event Title \***

Please give your event a brief, descriptive title. (for publishing/listing)

## **Event Description \***

A somewhat longer description of the event—a few sentences. About a Tweet's worth. Lengthy descriptions will be edited down. (for inclusion on digital calendars)

**How many people do you expect will attend a single session? \***

If you plan to have multiple sessions, list how many attendees you expect at each, NOT the total for all sessions combined. If you're not sure of potential attendance, your best guess will be fine.

**Reservation Duration \***

How long will your event run? If you are planning multiple sessions of your event, please put the time needed for one single event. By default, there is a 15 minute break-down/set-up period between all events in the same venue.

30 Minutes ▼

**How many sessions? \***

How many times do you want your event to occur during the week?

**One**

**Two**

**Three**

**Four**

**Preferred Date and/or Time**

When during the week do you want your event to happen? Be as general or specific as you like. Examples: "On a sea day"; "Early in the cruise"; "On the last sea day, in the morning"; etc. If you leave this answer blank, we will assume you have no preference. NOTE: We will not schedule any Shadow Cruise events during any Main Concerts, nor while the ship is in port (unless you request it). We will also not schedule any Shadow Cruise events before 8 am or after 11 pm, unless specifically requested.

## Space Requirements \*

What kind of space do you need for your event, or how should the space be set up?

## Physical/Technical Requests

Please choose any specific physical, audio, or visual requirements for your event. We'll do our best to accommodate all requests, but cannot guarantee them. If you need more than one of something, please put that in the Notes/Misc below. If you don't select anything, we will assume your event has no special/tech requirements.

**Easel/Easel Pads**

**Power Strip**

**Projector**

**Microphone**

**Instrument Input**

**Music Stand**

## Special Timing Considerations

By default, we will not schedule Shadow Events during Main Concerts or while the ship is in port. If you want to schedule your Shadow Event during a Main Concert or while the ship is in port, say so here. Also, if there are other events you know of (Official or Shadow) that you don't want to be scheduled against, please say so here. We'll do our best, but the ship isn't a TARDIS, meaning we have limited time and space to work in.

## Notes/Misc

If there's anything else about the event that the Home Office should know that isn't covered in

the above fields, put it here. For example: if your event requires significant setup/breakdown (need to rearrange furniture/chairs in room, requires special equipment, etc.)

**Submit**

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